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Scott Walker  
**Governor**

Mark Tyler  
**Chair**

# Governor's Council on Workforce Investment

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**Governor's Council on Workforce Investment**  
**EXECUTIVE COMMITTEE MEETING**  
**Conference Call / WebEx**  
**February 1, 2018**  
**2:00PM – 4:00PM**

## ***DRAFT MINUTES, PENDING APPROVAL***

**Members Present:** Mark Tyler; Kent Olson; Dan Mella; Dawn Pratt all via WebEx

**Members Not Present:** Vern Peterson, Ray Allen

**Others Present:** Tierney Gill, Laura Doolin, Phil Koenig, Bruce Palzkill (via phone), Wally Jankowski.

I. Call to Order – Mark

Chair Tyler called the meeting to order at 2:04pm.

II. Approval of Minutes from January 9, 2018 – **ACTION**

Meeting minutes were approved as presented.

III. Objectives for Today

A. What we want to accomplish today

Walter Jankowski walked the group through the day's agenda and moved on to updating the group on the committee progress on the strategic plan.

B. Update on progress - high-level timeline and deliverables for the strategic plan

IV. Updates on how the Strategic Planning WebEx meetings went

Walter indicated that he felt good about where the committees were headed, and the work that was being accomplished after his individual meetings with the committee chairs and the committee meetings themselves. Committee chairs shared their perspectives on the process and where their committees were at the in strategic planning process, and initiated a discussion around struggles with the work and process. Some of the more vocal issues expressed included a lack of time to go as in-depth as desired, preference for in-person meetings instead of virtual, feeling lost in the process, lack of guidance and direction or freedom to act independently of a pre-set guideline, and more. Wally walked the group through the draft strategic plan again and his thought process on how they could best accomplish their work in a timely efficient manner while aligning with the work already being done by the Governor and other partners in the same space.

It was decided to send the draft plan to the Executive committee that same day so they could begin to read through it and offer suggested edits. Laura advocated for providing the plan likewise to the Strategic Initiatives Committee so that they could be aware of what they would be further discussing in their committee meeting on February 13.

- V. Overview and Discussion of CWI February 13th Meeting
  - A. Update on Location / Logistics – Tierney / Phil

The meeting will be held at the Madison Concourse Hotel, and Tierney and Phil will be doing a walk-through with Walter on 2/5/2018. Final details will be made available at that time.

- B. Meeting Format
  - a. CWI Committees meet from 9:20AM-12:00PM, working lunch
  - b. CWI Full Council to meet 1:30 PM-3:30 PM
- C. Committee Meetings Proposed Agenda (10:00am-1:30pm)
  - a. Finalize DRAFT Committee / Priority Plan – Make edits / revisions
  - b. Prioritize / Order
  - c. Assign Leads and Team Members
  - d. Measures
  - e. Resources – What resources do they need to accomplish the Strategy?
- D. Full Council Meeting 1:30pm – 3:30 pm
  - a. Presentations by Each Committee
  - b. Feedback / suggestions from all CWI Members Activity
  - c. Large Group Prioritization Activity

#### VI. Announcements

#### VII. Other Business

Bruce suggested that committee members give some thought on where they want to host meetings for the upcoming year so the schedule can start being finalized in advance. Attendees were provided a brief overview of the Inclusion Conference to be held in early 2019, as part of a desire to include youth, workforce, and community representatives. Eric G. is invited to come and address the Council at their April meeting to provide more information on what is being asked of the state and of CWI.

Chair Tyler asked for additional information on a proposed Wisconsin Language Roadmap worked on by UW Madison, sponsored by Department of Defense. Talking about populations from disadvantaged populations, long term it could affect workforce, would like a presentation on it in the summer and fall for 2018. Dan Mella indicated that he was familiar with it, and offered to follow up with Mark to make any further arrangements.

#### VIII. Next Meeting – FEBRUARY 13<sup>th</sup> CWI MEETING

#### IX. Adjournment

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (608) 266-5336 or by email at [TierneyB.Gill@dwd.wisconsin.gov](mailto:TierneyB.Gill@dwd.wisconsin.gov). If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-2134. For civil rights questions, call (608) 266-6889 or (866) 275-1165 (voice/TTY).