



Governor's Council on Workforce Investment

SEPTEMBER 18, 2018

Conference Call

**In Person Location:
Department of Workforce Development
Room A415
201 East Washington Avenue
Madison, WI**

EXECUTIVE COMMITTEE MEETING SCHEDULE

3:00 p.m. Executive Committee Conference Call

All full Council meeting materials are available on the CWI web-page at <http://www.wi-cwi.org>

Enclosed Meeting Packet Contents

Page 1 September 18, 2018 - Meeting Schedule and Packet Contents
Page 3 September 18, 2018 – CWI Executive Committee Meeting Agenda
Page 5 DRAFT June 19, 2018 Executive Committee Meeting Minutes
Page 8 DRAFT CWI Annual Meeting Agenda

Department of Workforce Development, Division of Employment and Training is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please call us through Wisconsin Relay Service (7-1-1). To request information in an alternate format, including language assistance or translation of the information, please contact us at (888)-258-9966.



Governor's Council on Workforce Investment

**Governor's Council on Workforce Investment
Executive Committee Meeting
Conference Call
September 18, 2018
3:00PM – 4:00PM**

AGENDA

- I. Call to Order
- II. Welcome and Opening Remarks
- III. Approval of Minutes from June 16, 2018 – **ACTION**
- IV. Discuss, Finalize Details for Annual Meeting
 - A. **Date** – Week of November 12, 2018
 - B. **Location** – Holiday Inn Stevens Point; KI Convention Center Green Bay; Red Lion Hotel/Conference Center Appleton
 - C. **Draft Agenda** – see attachment
- V. Announcements
- VI. Other Business
 - A. Proposed 2019 CWI Schedule
 - Tuesday, January 8th, 2019
 - Tuesday, April 9th, 2019
 - Tuesday, July 16th, 2019
 - Tuesday, October 8th, 2019 (annual meeting?)
 - B. Locations Discussion for 2019 CWI Meeting Dates
 - C. Role of Minority Unemployment Task Force Going Forward
- VII. Next Meeting – **October 2018**
- VIII. Adjournment

*Call In Information***

****Participant Dialing Instructions***

1-877-820-7831

Participant Passcode

110757#

***For those attending in person, the physical location for the meeting will be:*

Department of Workforce Development

201 E. Washington Avenue, Madison

Room A415

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (414) 874-1680 or by email at TierneyB.Gill@dwd.wisconsin.gov. Department of Workforce Development, Division of Employment and Training is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please call us through Wisconsin Relay Service (7-1-1). To request information in an alternate format, including language assistance or translation of the information, please contact us at (888)-258-9966.



Governor's Council on Workforce Investment

**Governor's Council on Workforce Investment
Executive Committee Meeting
Conference Call
June 19, 2018
2:00PM – 4:00PM**

DRAFT MINUTES, PENDING OFFICIAL APPROVAL

Members Present: Mark Tyler, Dan Mella, Sharon Wendt, Alan Petelinsek

Others Present: Tierney Gill, Phil Koenig, Bruce Palzkill, Meredith Dressel

I. Call to Order

Chair Tyler adjusted the agenda to start with an update from the Strategic Initiatives Committee due to Alan P's condensed timeframe. The committee wants to make sure the board is on the same page with items that are brought to their attention, act as a traffic cop of sorts to help direct the information and resources through the various committees. Chair Tyler suggested that upcoming topics to consider would include Gunderson Health in southwestern Wisconsin, additional input from Corrections, looking into expungement or credential attainment, curriculum development, and perhaps even FabLabs.

Alan expressed the observation that the Strategic Initiatives committee doesn't seem to have much of a purpose at the moment, so by helping in this way they could free up more of Chair Tyler's time. There was some discussion as to making sure that Strategic Initiatives committee did not undercut the Executive Committee in serving in this capacity.

II. Welcome and Opening Remarks

None provided

III. Approval of Minutes from May 8, 2018 – ACTION

The minutes were approved as presented.

IV. Partnership Development Committee Leadership Discussion

- A. *The Council Chair, in consultation with the Executive Committee, shall appoint the standing committee chairs and members. Committees shall consist of a majority of council members and*

other non-council members, as determined by the chair, one of who shall be appointed committee chair. – CWI ByLaws, Section 6.2 Committee Membership and Meetings

Chair Tyler addressed the issue of a vacancy in the leadership of the Partnership Committee, given that Dawn is moving towards retirement and Earl took a position outside of the state. As chair, he is able to designate someone to fill the position, and asked for feedback on Ann Franz, leaving the vice chair position open for her input. The committee agreed that she would be an asset, and Chair Tyler agreed to reach out to her personally about the position.

V. Finalize Details for 7/17/2018 CWI Council Meeting

The committee finalized presentation details for the upcoming CWI meeting. Dan Mella suggested that Chair Tyler provide an overview on the strategic planning process and how it integrates with the CWI going forward. Kent Lorenz was suggested as a presenter to speak on the integration of technology and manufacturing, and Chair Tyler agreed to contact him for availability. Sharon Wendt suggested that they could host a panel or facilitated discussion as well, if additional information was needed.

VI. Announcements

No announcements provided.

VII. Other Business

A. Proposed 2018-2019 CWI Schedules

B. Annual Meeting Discussion – October 9, 2018

Phil Koenig asked for input on the October annual meeting, in terms of format and suggested speakers. Chair Tyler asked that the Governor be invited, as it is his Council, and that the Lt. Governor be on standby if he cannot come. It was suggested that the meeting be held in Lambeau Field if possible, and theme the presentations around that, such as Packer contributions to the community, Brillion School District rep to speak about engagements in that arena, tech college updates such as the TurboCharge Project, and local boards speak to work they are doing around the strategic plan on a local level.

C. RETAIN Grant – Meredith Dressel, DVR

Phil Koenig introduced Meredith Dressel, Deputy Director of DVR, to talk about the RETAIN grant from the Department of Labor. The return to work grant will be awarded to 8 states, and the deadline would be July 23rd. As the state workforce board is listed as a required partner, she wanted to ask for their participation and letter of support, as well as a member of the board to serve as a member on the leadership team. The Executive committee approved the recommendation, after some discussion about the level of input and burden of paperwork and

administration (which would all be on DVR). Phil Koenig and Bruce Palzkill suggested that Tierney Gill draft the letter of support to send to Meredith in time for the application. Mark Riehl was suggested as a person to serve on the leadership team, and DWD agreed to reach out to him.

VIII. Next Meeting – **September 11, 2018**

This date will move based on Mark's schedule and the change of the CWI October meeting date to November.

IX. Adjournment

Chair Tyler adjourned the meeting at 3:07PM.

Call In Information**

Participant Dialing Instructions

1-877-820-7831

Participant Passcode

110757#

***For those attending in person, the physical location for the meeting will be:*

Department of Workforce Development

201 E. Washington Avenue, Madison

Room A415

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (414) 874-1680 or by email at TierneyB.Gill@dwd.wisconsin.gov. Department of Workforce Development, Division of Employment and Training is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please call us through Wisconsin Relay Service (7-1-1). To request information in an alternate format, including language assistance or translation of the information, please contact us at (888)-258-9966.



Governor's Council on Workforce Investment

**Governor's Council on Workforce Investment
2018 Annual Meeting
Location: TBD
Date: TBD
9:30 a.m. – 3:00 p.m.**

CWI ANNUAL MEETING DRAFT AGENDA

- I. **Council Meeting – 9:30AM-10:00AM**
 - a. Bylaws Discussion, Revision – ACTION
 - b. Other Business
- II. **Annual Meeting Call to Order – 10:00AM-12:30PM**
- III. **Official Welcome – TENTATIVE**
 - a. Host Rep, CWI Chair, etc.
- IV. **Chairman's Update, Year In Review – TENTATIVE**
- V. **DWD Update – TENTATIVE**
- VI. **Presentations – TBD**
 - a. WWDA panel/presentation
 - b. Strategic Plan, Path Forward
 - c. ???
- VII. **Lunch – 12:30PM – 1:30PM**
 - a. Lunch Speaker – TBD (Governor Walker, Lt. Governor Kleefisch tentative)
- VIII. **Presentations – TBD**
 - a. WWDA panel/presentation
 - b. Strategic Plan, Path Forward
 - c. ???
- IX. **Announcements**
- X. **Other Business**
- XI. **Next Meeting – TBD**
- XII. **Adjournment**

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (414) 874-1680 or by email at TierneyB.Gill@dwd.wisconsin.gov. Department of Workforce Development, Division of Employment and Training is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please call us through Wisconsin Relay Service (7-1-1). To request information in an alternate format, including language assistance or translation of the information, please contact us at (888)-258-9966.

DRAFT