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**APRIL 22, 2020**

**Skype Meeting/Conference Call**  
**Dial In Number: 608-316-9000**  
**Conference ID: 84873594#**

**EXECUTIVE COMMITTEE MEETING SCHEDULE**

11:30a.m. Executive Committee Conference Call

All full Council meeting materials are available on the CWI web-page at <http://www.wi-cwi.org>

**Enclosed Meeting Packet Contents**

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**Governor's Council on Workforce Investment  
Executive Committee Skype Meeting/Conference Call  
Wednesday, April 22, 2020  
11:30AM-12:30PM  
For Those Joining By Phone: (608) 316-9000  
Conference ID: 84873594**

**AGENDA**

- I. Welcome, Opening Remarks
  - a. CWI Chair Mark Tyler
  
- II. May CWI Meeting Open Discussion, Brainstorming Session
  - a. Meeting Options: Proceed, Reschedule, Cancel
  - b. If Proceeding, Meeting Format?
    - i. Video Conference
    - ii. Phone
    - iii. All 4 Meetings, Just Working Groups, Just Board?
  - c. Working Groups?
    - i. Priorities vs New Normal
    - ii. Recommendations for August meeting
  
- III. Other Business
  - a. Next Exec Committee Meeting – TBD
  - b. Approval of the January 22, 2020 Meeting Minutes
  - c. Looking Forward
  - d. Public Comment
  
- IV. Closing Remarks
  
- V. Adjournment

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>.

For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (414) 874-1680 or by email at [TierneyB.Gill@dwd.wisconsin.gov](mailto:TierneyB.Gill@dwd.wisconsin.gov). Department of Workforce Development, Division of Employment and Training is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please call us through Wisconsin Relay Service (7-1-1). To request information in an alternate format, including language assistance or translation of the information, please contact us at (888)-258-9966.

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**Governor's Council on Workforce Investment  
Executive Committee Conference Call  
Wednesday, January 22, 2020  
2:00PM-3:00PM  
Participant Call-In Number: 1-877-820-7831  
Passcode: 110757#  
In Person Location:  
Department of Workforce Development  
Conference Room A410  
201 East Washington Ave  
Madison, WI**

***DRAFT MEETING MINUTES, PENDING OFFICIAL APPROVAL***

**Members Present:** Mark Tyler, Sachin Shivaram, Dawn Pratt, Kathi Siefert

**Members Not Present:**

**Others Present:** Secretary Caleb Frostman, Danielle Williams, Bruce Palzkill, Phil Koenig, Tierney Gill

- I. Welcome, Opening Remarks
  - a. CWI Chair Mark Tyler

Chair Tyler welcomed everybody and thanked them for coming, and congratulated Secretary Frostman on his appointment confirmation. He also provided an overview on the direction of the CWI membership compliance, how the numbers might cross 50. A question was raised about a statute requirement for members to serve specific terms – it was agreed that Tierney Gill would look into that and inform the body after. Chair Tyler shared his vision of the Exec Committee serving as a guidance for the rest of the Council and as a governing body that would take care of things that the full Council would not have the time to take up. Expense reimbursement was brought up, and Tierney Gill offered to include a document in the CWI meeting packet with the information laid out for members.

- II. Bylaws Resolution, Vote – **ACTION NEEDED**
  - a. Discussion

There was a question raised regarding a homeless initiative representative being appointed to the Council and how that would count towards the membership total. No further questions other than what was raised about terms of service.

- b. Motion: The Executive Committee votes to approve these updated bylaws as written for the Governor's Council on Workforce Investment. Upon approval, these bylaws will go into effect immediately.

Motion was made by Dawn P. and seconded by Kathi S. The bylaws are approved as written and in effect.

- III. Discussion, Finalization of 2.18.2020 CWI Agenda

a. Agenda Attached

Members finalized the layout for the meeting on February 18, 2020. An update from the Secretary's Office was added in the opening portion of the agenda, and the addition of a tour of the power grid was met with interest. Tierney Gill will continue to coordinate speakers for lunch and the afternoon session, including DOL's Christine Quinn for lunch, a local board rep to speak about regional work going on, and the working group-specific speakers. Bruce P confirmed that the Bureau of Apprenticeship Standards was planning on addressing the Employment&Training Working Group at their meeting. Chair Tyler offered to reach out to CWI member Terrence McGowan about hosting the August meeting, and Brian about using the iNet Center for the May CWI meeting.

IV. Other Business

a. Next Meeting – Wednesday, April 15, 2020

b. Public Comment

There was no public comment.

V. Closing Remarks

VI. Adjournment

Chair Tyler concluded the meeting at 2:27PM.

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>.

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