



Governor's Council on Workforce Investment

**Governor's Council on Workforce Investment
WIOA Committee Meeting
10:00AM – 11:15AM
Marathon County Job Center, Oak Conference Room
364 Grant Avenue, Wausau, WI
August 8, 2017**

Draft Meeting Minutes, Pending Approval

Members Present: Committee Chair Vern Peterson; Ray Allen; Doug Bartz; Mark Johnson; Silvia Jackson; Grailing Jones; Steve Klessig, Sen. Janis Ringhand; Rhonda Suda; Mark Tyler; Sharon Wendt

Others Present: Phil Koenig; Annette Meudt; Kristine Porter; Rene Daniels; Carrie Schneider

I. Call to Order

Chair Peterson called the meeting to order at 10:03a.m.

II. Approval of Minutes from June 6, 2017 Meeting – **ACTION**

The meeting minutes were approved unanimously.

III. Vice Chair Selection

Sharon Wendt was approved unanimously as the committee Vice Chair.

IV. Performance Update

Phil Koenig reviewed the WIOA Performance Report distributed to the committee and discussed how Titles I, II, III and IV are collaborating on performance.

V. Job Center Guidance Review

Phil Koenig reviewed the Job Center System Guidance. The guidance was distributed in final draft on February 1, 2017 to the local workforce development boards. The Job Center System Guidance and Certification are in final draft until routed through the WIOA Committee. The guidance provides information on the one-stop delivery system, required job center partners, MOUs, IFAs, one-stop operators, and job center certification.

Rhonda Suda discussed the issues that Southwest Wisconsin Workforce Development Board had with the MOU process. They had challenges with the technical college partners allocating space. They had to use both FTE and square footage. The process was difficult because job centers are set up differently across the state.

Sharon Wendt asked how many funding sources a job center receives. Rhonda Suda stated that the main funding source of most job centers is primarily WIOA. However, each workforce development area is different.

VI. Job Center Certification

Annette Meudt presented on the Job Center Certification. WIOA requires that the State Board establish objective criteria and procedures for local boards to use to be eligible for infrastructure funding. Baseline criteria/checklist

were established and sent to the local development boards on May 12, 2017. Local development boards were required to complete certification for completed checklists for comprehensive job centers by July 1, 2017. Affiliate job centers need to be certified by December 31, 2017.

DWD is considering establishing a "Level of Excellence" certification that would encourage continuous improvement and reward those that exceed expectations. Send comments regarding this to Carrie Schneider

VII. Job Center Tour

The members of the committee received a tour of the Marathon County Job Center from Rene Daniels and Kristine Porter.

VIII. Adjournment

The meeting adjourned at 11:13a.m.

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (608) 266-5336 or by email at tierneyb.gill@dwd.wisconsin.gov. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-2134. For civil rights questions, call (608) 266-6889 or (866) 275-1165 (voice/TTY).