



Governor's Council on Workforce Investment

**Workforce Innovation & Opportunity Act Committee Meeting
Conference Call / WebEx
January 22, 2018
12:00PM – 4:00PM**

DRAFT MEETING MINUTES, PENDING APPROVAL

Members Present: Chair Vern Peterson; Vice Chair Sharon Wendt; Lisa Hebgren; Silvia Jackson; Grailing Jones; Sen. Janis Ringhand; Rhonda Suda; Mark Tyler

Others Present: Phil Koenig; Walter Jankowski; Scott Dubenski; Carrie Schneider

I. Call to Order – Vern

Chair Peterson called the meeting to order at 12:03pm and thanked members for meeting on short notice.

II. Approval of Minutes from December 12, 2017 – ACTION – Vern

The minutes from the December 12 meeting were approved.

III. Objectives for Today – Walter

Walter Jankowski reviewed the meeting's objectives highlighting the WIOA Committee's deliverables for the CWI strategic plan. He also reviewed the timeline for the deliverables.

IV. Debrief from December 12, 2017 CWI Meeting

The members how the December 12 WIOA committee meeting strategic planning session went. The consensus was that there was not enough time and the committee was rushed. Silvia Jackson agreed that there was not enough time but the committee did deliver the items it was supposed to. In the end the committee was at a good place. Sharon Wendt thought that it would have been beneficial to have more background information before the brainstorming sessions.

V. WIOA Strategic Planning Working Session On-line Survey (<https://www.surveymonkey.com/r/8L3SLR9>)

Walter Jankowski facilitated the strategic plan working session using the questions asked in the online survey. Results of the survey will be shared at the February 13 WIOA Committee meeting.

VI. Next Steps and Planning / Expectations for Feb 13th – ALL

Agenda items for the February 13 meeting include Regional Planning, ETPL update, and strategic planning.

VII. Announcements

None.

VIII. Other Business

Walter Jankowski asked committee members what they liked, disliked or learned in today's meeting. Silvia Jackson liked the work that was accomplished in the meeting. Sen. Ringhand learned what was needed. Sharon Wendt stated that she is curious how the survey will work. Vern Peterson was happy the technology worked well.

IX. Next Meeting – FEBRUARY 13th CWI MEETING

The next WIOA Committee meeting will be February 13, 2018.

X. Adjournment

The meeting adjourned at 3:03pm.

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (608) 266-5336 or by email at TierneyB.Gill@dwd.wisconsin.gov. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-2134. For civil rights questions, call (608) 266-6889 or (866) 275-1165 (voice/TTY).